

## POLICY FOR VEHICLE SAFETY AND MANAGEMENT

The University of Scranton is implementing this vehicle safety program to promote the personal safety of members of the University community and to reduce the risk of University liability from the operation of University owned or leased motor vehicles. This policy addresses the safety of the vehicles, the competency of the drivers and the procedures to ensure safe operation of the vehicles. The secretary to the Treasurer will function as the central coordinator for all drivers and vehicles. In order to drive a University vehicle or transport others on behalf of the University of Scranton a person must be listed as a qualified driver.

### Driver Qualifications:

Drivers must provide the University vehicle coordinator with driver information including date of birth, driver's license number, and name as it appears on the license.

## Driver Obligations